

Greenfields Public School

DILSHAD GARDEN, DELHI

HOLIDAY HOMEWORK

SUPW CLASS XI (2026-27)



Project Work

Roll No 1-10

- 1) Make a chart on types of Communication Skills and draw the examples of each type. Use bright heading, borders, arrows and colors.
- 2) Make a Power Point Presentation of Self-Management describing its definition, its importance in day-to-day life. Take a print out of this and submit in button file.

Roll No 11-20

- 1) Make a chart on Elements of Communication Skills. Draw it beautifully with proper explanation. Use bright heading, borders, arrows and colors.
- 2) Make a Power Point Presentation of Time-Management describing how to use time effectively, its importance in day-to-day life. Take a print out of this and submit in button file.

Roll No 21-30

- 1) Make a chart on Small Habits, Big Success. Add a slogan below the title. Draw it beautifully using arrows, text boxes, etc.
- 2) Make a Power Point Presentation on Barriers of Communication. Take a print out of this and submit in button file.

Roll No 31-40

- 1) Make a Power Point Presentation on MS Word Shortcut Keys. Explain them with proper explanation. Take print out of this and submit it in button file.
- 2) Make a chart on MS Excel showing the basic formulas of excel. Describe IF(), SUM(), COUNT() formulas and explain them with proper example. . Use bright heading, borders, arrows and colors.

Roll No 41-..

- 1) Make a Power Point Presentation on “How Self –Management Builds Confidence”. Take print out of this and submit it in button file.
- 2) Make a chart on Public Speaking Skills with proper diagram and explanation. Use bright heading, borders, arrows and colors.